

OUTGOING MOBILITY POLICY

Faculty of Education Sciences

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1. Eligibility Criteria

In order to apply for a place in a mobility exchange programme, whether Erasmus+, SICUE or bilateral agreement, all students of the Faculty must meet the following requirements:

- a) Have passed or be in the third year of the bachelor's degree programme.
- b) Have no failed subjects from the previous year before Mobility begins. If a student has a failed subject at the time they apply for mobility, the faculty will confirm whether they can move forward in the process.
- c) Follow all the procedures established by International Relations to apply through the RELINT 3.0 programme.
- d) Not be enrolled in 5th call.

2. Place Assignment Criteria

In order to participate in a mobility programme, whether Erasmus+, SICUE or bilateral agreement, students must meet the following requirements:

- a) Have no failed subjects from the previous year before Mobility begins. If a student has a failed subject at the time they apply for mobility, the faculty will confirm whether they can move forward in the process.
- b) Comply with the level of mastery of the university's vehicular language equivalent to B2 or C1 (English-speaking countries) at the discretion of the host institution, and of the school equivalent to B2.

After the record closes for the second call of the current academic year, each student with an assigned place must make sure they still meet the academic or traineeship rules for their degree to participate in the mobility programme (specifically, have no failed subjects when the second call record closes or the criteria established in this regard by each faculty). If the student no longer meets the requirements, they must contact the academic mobility coordinator to determine whether they will eventually be able to participate in the mobility programme in the next academic year. Although the

responsibility lies with the student, the faculty/degree programme can also contact the student should they become aware that the student does not meet the requirements.

3. Temporary Conditions of the Stay (When students can do a mobility stay)

Erasmus+, SICUE or bilateral agreement:

- a) Students will be able participate in a mobility exchange in the first and/or second semester of their fourth year. In general, the exchange stay in the first semester will be for studies, and in the second semester for work/training practices.
- b) Information for students in double degree programmes: students in double degree programmes in Primary Education and Psychology or in Education and Humanities should consult their academic mobility coordinators to find out at what point in time they will be able participate in a mobility stay.

4. Place Assignment Priorities

The order of priority in mobility programme place assignment will be as follows:

- a) Students in bilingual degree programmes
- b) Students with special English foreign language mention
- c) All other students

These priorities will only be in effect for the assignment of one-semester. Priorities within these three groups will be listed according to the academic record. In case of a tie between one or more grant applications, the faculty will study the merits of each student.

Special cases: shared place programmes

In the case of places shared with other UIC Barcelona degree programmes, the common criteria for all faculties will be applied.

Participation criteria for the Berkeley Call

- a) The Faculty of Education Sciences will evaluate whether a subject taken in the fourth year at Berkeley can be validated for special mention.
- b) General requirements will apply for UIC Barcelona students who may want to participate.

5. Learning Agreements Management

The Learning Agreement (LA) is the curriculum document at the host university where the validations with UIC Barcelona subjects are listed. The RELINT 3.0 platform or OLA platform is used for this and it must be signed by the student, the UIC Barcelona coordinator and the host university coordinator.

Students who are going to participate in a mobility exchange programme, and who already have an assigned place, must set up their curriculum before they travel to the host university. To do this, they will have to make a Learning Agreement proposal based on the sources of the host university and propose a meeting to the Faculty of Education Sciences OUT mobility coordinator. This academic agreement, understood as a pact between the student and the Faculty, establishes the guidelines that will be followed when validating the UIC subjects with the subjects studied abroad.

The deadline for creating the Learning Agreement is set by the host university.

Subject changes

Once the student is in the host country, should any changes need to be made to their Learning Agreement, they must make these changes within the time limit set by the university where they are located. The reasons for which subject changes may be requested are as follows:

- a) Language difficulties that hinder classes from being followed normally.
- b) Repetition of contents (content previously covered at UIC).
- c) Schedule overlaps, or other administrative-type complications.
- d) The planned subject is not offered.

However, before any changes can be made the student must first consult with their UIC Mobility Coordinator. If not, they run the risk that the new subject will not be validated when they return.

Only a one proposal is allowed that reflects all the final changes in the official document, and once it is signed and stamped by the OUT Mobility Coordinator for the Faculty of Education Sciences the student must submit it to the host university for signing.

6. Recognition of Marks

After receiving the official academic certificate (academic transcript) from host university, the faculty will validate the student's marks according to the following:

- a) List of subjects specified in the Learning Agreement;
- b) Table of equivalences established by the Ministry of Education, according to the evaluation systems in each country; and
- c) Guidelines marked by the host university on the academic certificate, if any.

If a student fails a subject abroad, they may opt to resit the exam, if the host university allows it. This usually means that the student will have to go back to the foreign country. The student will only be able to resit the exam remotely if there is a prior agreement with the destination university. Cases in which the student failed again or the subject could not be retaken would be reflected in the validation of marks.

Distinctions

Distinctions can be obtained during mobility programmes.

Validation of non-numeric marks

Equivalences of non-numeric marks will be calculated according to the tables established by the Ministry of Education.

7. Cancellation of Places

Once the place has been accepted and the nomination period has ended, when the student has already started to process their enrolment at the host university, the assigned place can only be renounced if there is a compelling reason (serious health

issues, unexpected financial issues, failed exam in second sitting, did not obtain the required linguistic certificate).

8. Other Relevant Issues

Students who take subjects which cannot be validated with special mention will have to sign a waiver confirming that they agree not to receive any special mention.

9. Contact

Mobility Coordinator: Maria Pujol Valls (mpujolv@uic.cat).

Contact person for mobility-related academic issues. Learning Agreement Supervisor.

Responsible for recognition of marks.

Academic Secretary: Maria Barquet López (mbarquet@uic.es)

International Student Service, in the Secretariat.

Preparation of Personal Academic Transcripts upon request from the student.

International Relations: (exchange.bcn@uic.es)

International Mobility Management.

International Student Service Office.