

2024-2025 MOBILITY REGULATIONS FOR OUTGOING STUDENTS

School of Architecture

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I. Application and participation criteria

To **apply for** a place in a mobility programme, regardless of whether it is Erasmus+, SICUE, bilateral agreement or as a freemover, all School of Architecture students must comply with the following requirements:

1. Failed subjects may not be taken abroad.
2. They must follow all procedures established by International Relations to submit the application via the online form.

II. Criteria for assigning places

To participate in a mobility programme, regardless of whether it is Erasmus+, SICUE, bilateral agreement or as a freemover/, students must comply with the following requirements:

A. Places will be assigned based on merit, and students may earn points in each of the following categories:

1. Academic record
2. Number of available places
3. Other (academic merits, suitability of destination, language, etc.)
4. Meet the requirements established by the host university. It should be noted that host universities reserve the right to establish their own admission criteria for certain subjects or programmes and may require applicants to provide proof of proficiency and/or a certain language level to be admitted.

In cases in which two or more students have the same number of points, other requirements will be taken into account before assigning the place, such as the suitability of the host university for a certain bachelor's degree.

As indicated earlier, students may take part in two semester-long stays in two different years. In these specific cases, the following should be taken into account:

1. The two stays must be **in different locations** and, if possible, with different

mobility programmes (Erasmus+, SICUE or bilateral agreement).

2. In the process of assigning host universities, priority will always be given to students who have not yet taken part in a mobility programme.

B. Special cases: Shared places

In the case of places that are shared with other degree programmes at UIC Barcelona, the criteria common to all faculties will apply.

C. Special cases: Double degrees

This does not apply to Architecture.

D. Criteria for participating in the Berkeley Call:

a. When can students take part?

As of the summer following completion of year 3.

b. Eligibility requirements

The best applicants in terms of both academic record and other merits will be selected.

Students may validate all optional subjects required to complete their bachelor's degree (12 ECTS).

E. Parallel applications:

Parallel applications will not be accepted.

F. Extraordinary resolution

Once the 2nd sitting exam records for the current academic year have been signed off and submitted, the Faculty will verify that all students with an assigned place comply with the academic regulations of their degree programme and are eligible for mobility (more specifically, that they have no failed subjects at the time the 2nd sitting exam records are signed off).

If they fail to comply with the regulations, the Faculty will contact the student to determine whether or not they may take part in the mobility programme the following academic year. The student will also be responsible for verifying that they comply with the requirements and criteria specified in the regulations of their degree programme.

III. Time-related conditions of the stay

Regardless of whether it is Erasmus+, SICUE, bilateral agreement or as a freemover:

- A. Students may study abroad from the 2nd semester of year 2 onwards.
- B. Mobility stays may be no more than 1-2 semesters long.
- C. Indications for students enrolled in the **Double Degree with the University of Belgrano**:

Students may take part in the mobility programme at the University of Belgrano once they have completed all subjects from years 1 through 4.

Applications may be submitted in year 4.

IV. Learning Agreement management

The Learning Agreement (LA) is the document that outlines the subjects the student will take at the host university and the validations with subjects offered at UIC Barcelona. It must be completed via the corresponding platform:

- For Erasmus+ mobility programmes: OLA + Relint 3.0
- For all other mobility programmes: Relint 3.0

The LA must be signed by the student, the academic coordinator at UIC Barcelona and the coordinator at the host university.

Students who are due to take part in a mobility programme and have an assigned place must choose their subjects **before travelling to the host university**. To do so, they must submit a Learning Agreement proposal based on sources from the host university and arrange a meeting with the outgoing mobility coordinator from the School of Architecture. This academic agreement, understood as a pact between the student and the Faculty,

lays down the guidelines to be followed when validating the subjects taken abroad with those offered at UIC Barcelona.

The deadline for creating the Learning Agreement will be set by the host university.

Changes to subjects

If, once in the host country, the student needs to make a change to their Learning Agreement, they must do so before the deadline set by the host university. The grounds for requesting changes to subjects are as follows:

- A.** Language difficulties that make it impossible to adequately follow the lessons.
- B.** Repetition of content (previously covered at UIC Barcelona).
- C.** Overlapping timetables or other administrative complications.
- D.** The subject is ultimately not offered.

That said, prior to making any changes, the student must **first receive approval from their mobility coordinator at UIC Barcelona**. Otherwise, they run the risk of not being able to validate the new subjects upon their return.

Students are only permitted to submit one proposal via the official sheet that includes all final changes, which, once it has been signed and stamped by the outgoing mobility coordinator from the School of Architecture, the student must submit to the host university for signature.

V. Validation of marks

Once the official transcript of records has been obtained from the host university, the School of Architecture will proceed to validate the student's marks, in accordance with:

- A.** The subjects listed in the Learning Agreement.
- B.** The equivalent marks established by the Ministry of Education, in accordance with the assessment systems in place in each country.
- C.** The guidelines set out by the host university in the transcript, if any.

In the event the student fails any of the subjects they take abroad, they are entitled to a second sitting, if permitted by the host university. This means that the student may be required to return to the country in question. Students may only take the second-sitting exams remotely if permitted by the host university. If the student once again fails or second-sitting exams are not permitted, the student will earn a mark of fail in the subject at UIC Barcelona and will be required to re-take the subject at UIC Barcelona the following academic year.

Distinctions

Students who earn a mark equal to a Distinction at the host university will receive a mark of 10 in the validation of marks at UIC Barcelona, but will not be awarded a Distinction.

Validation of marks with no numerical value

If the transcript includes marks with no numerical value, and provided that the subjects have been passed, these subjects will be assigned a number corresponding to the average mark of the other subjects taken by the student as part of the mobility programme, to maintain the average.

VI. Cancellation of places

Once the place has been accepted and the nomination period has concluded, at which point the student has begun to manage their enrolment at the host university, they may only waive their place in the event of a strong and justified reason (severe health problems, unexpected financial difficulties, failure to pass second sittings, failure to obtain the required language certificate).

Contact

Mobility coordinator: Marta Benages martabenages@uic.es

Contact person for academic issues related to the mobility programme. Learning Agreement supervisor.

Responsible for validating marks.

Academic secretary: Ruth Reyes rreyes@uic.es

Secretarial support for international students.

Preparation of Personal Academic Transcripts upon the student's request.

International Relations: exchange.bcn@uic.es

Management of international mobility.

Assistance for international students.