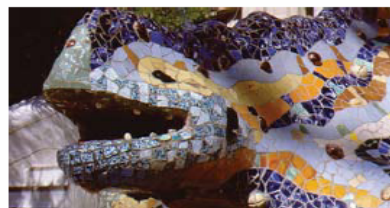
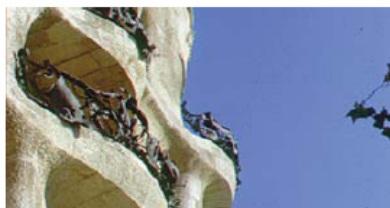


Bem-vindo
Benvenuti
Benvinguts
Bienvenidos
Bienvenue
Bun venit
Dobro
pozhalovat'
Foon ying
Huan ying
Isten hozott
Khosh keldiniz
Sveiki
Tervetuloa
Välkommen
Velkommen
Vítejte
Welcome
Welkom
Willkommen
Witajcie

GUIDE FOR FOREIGN AND EXCHANGE VISITORS

Last update: February 2008





Welcome to Barcelona!

With its sophisticated international communications, mild Mediterranean climate, wide array of recreational activities, and cosmopolitan feel, it is no wonder that Barcelona currently attracts over 7 million tourists a year. Throughout its 2000-year history, Barcelona, the capital of Catalonia, has made significant contributions in architecture, art and culture. Traditionally open to foreign influences while maintaining its strong Catalan identity, Barcelona has adopted a modern and dynamic approach to the way it handles its commercial, industrial, creative, and educational activities.

Barcelona also boasts one of the largest university communities in Europe, made up of nearly 200,000 students and 12,500 professors. In its 500 years of university life, Barcelona has shown a strong commitment to providing quality education.

Welcome to the Universitat Internacional de Catalunya!

Within this community, the **Universitat Internacional de Catalunya (UIC)**, as its name suggests, has created a unique place for itself, thanks to its international perspective. It offers a comprehensive approach to learning and provides professional training for today's globalized world, while maintaining humanistic values that respond to each individual's personal needs.

The International Relations team at UIC coordinates the international exchange of students, professors, and staff members at the university level through the Erasmus and Bilateral Exchange programs. We also offer support regarding a number of issues, such as legalizing foreign status in Spain, to incoming students from overseas who enroll in one of the Bachelor's or Postgraduate programs of studies offered by UIC. Many of these topics are addressed in this guide.

Another resource we recommend consulting before departure is the website of the *Barcelona Centre Universitari* (www.bcu.cesca.es), as it guides students through each step of preparations for their stay in Barcelona and for admission or transfer process into the Spanish university system.

Finally, any remaining questions may be addressed to the International Relations office, open from 9.00 to 18.00 (when classes are in session) in Barcelona (Mondays, Tuesdays, Thursdays, and some Fridays) and in Sant Cugat (Wednesdays), or by appointment.

At UIC, we will do our very best to make you feel welcome. We look forward to seeing you soon!



International Relations:

Matthew Kwiatkowski Boruch, Director

Universitat Internacional de Catalunya
c/ Immaculada, 22
E-08017 Barcelona

Tel: (+34) 93 254 1800
Fax: (+34) 93 254 1819
E-mail: relint@uic.es

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ABOUT UIC

Our University

The Universitat Internacional de Catalunya (UIC) is a private, non-profit institution, promoted by the *Fundació Familiar Catalana* and recognized by the Catalan Parliament in 1997.

Over 4,000 students currently attend UIC, which are fairly evenly divided between its two campuses. About 3,000 of these students pursue studies in one of our 16 undergraduate degrees and diplomas; the remaining 1,000 pursue studies in one of nearly 50 Masters, postgraduate, and doctoral programs at UIC. With approximately 350 teachers on staff, the resulting average professor/student ratio is 8/1.

UIC has two campuses, situated in Barcelona (in the Sarrià-Sant Gervasi district) and in Sant Cugat del Vallès (Hospital General de Catalunya).



Philosophy & Values

The Universitat Internacional de Catalunya offers you a highly personalized university education with a strong vocational element.

This high level of personalized treatment is achieved by ensuring that there is: no more than one group per course; a maximum of 80 students per lecture, and one university professor assigned to every eight students. The teaching staff, as well as delivering vital academic training, is also dedicated to providing students with advice and guidance throughout their studies.

A high proportion (40%) of the teaching program is set aside for practical-based classes. Most of our teachers have professional backgrounds and the university nurtures a very close relationship with business via its work experience programs. The aim is to equip the student with all the knowledge, skills and talents demanded by the market, while also providing a solid training in the fundamental values of Christian Humanism.



The international character of the university is a basic and necessary feature for the student. In this respect, 10% of our alumni are from overseas; students study English courses which are personalized to meet their academic and professional requirements and there is an extensive international exchange program.

All of these features described above allow students to make the most of the university's resources (both in terms of materials and people). This in turn allows them to get the most out of their chosen university studies and confront the world of work with confidence.

The UIC organizes a wide range of cultural, recreational and sporting activities in an effort to encourage the students' full personal development.

In keeping with its ideals, which are based on Christian Humanism, the UIC provides the whole university community with access to the pastoral care delivered by the Chaplaincy Service, which is entrusted to the prelature of the Opus Dei, an institution belonging to the Catholic Church. The Universitat Internacional de Catalunya offers customized university courses designed to further your professional development.

UIC's CAMPUSES

The Barcelona Campus

Also located on the Barcelona Campus is the Institute for Advanced Family Studies, the Health and Sports Sciences Institute, the Charlemagne Institute for European Studies, the Institute of Neurological and Gerontological Sciences and the Bioethics Study Centre.

The Barcelona Campus consists of two buildings occupying a total area of 13,000 m² which houses the faculties of Humanities, Political and Legal Sciences, Economic and Social Sciences, the School of Architecture, the rector's offices and the university's central services.



The Barcelona Campus is easily accessible, thanks to the public bus service (buses 66, 22, 75, 64 and 91 all stop at Ronda de Dalt) and train network (Ferrocarrils de la Generalitat de Catalunya, Sarrià station).

The campus is easy to reach from anywhere in the metropolitan area of the city and also from the Vallès region (Sabadell, Terrassa, Rubí, Sant Cugat, etc.) due to its proximity to the Vallvidrera Tunels and the Ferrocarrils de la Generalitat. A map is available at the end of this guide.

The Sant Cugat Campus



The Faculty of Health Sciences is situated in the Hospital General de Catalunya (south entrance) in Sant Cugat del Vallés, where 11,000m² has been set aside for academic purposes.

On this campus there are classes given in Dentistry, Physiotherapy, Nursing and Advanced Nursing Studies. It is also the location for the University Dentistry Clinic and the dissection theatre belonging to the Area of the Structure and Function of the Human Body.

The Sant Cugat Campus is easily accessible from both Barcelona and the Vallès region. It has its own train station (Hospital General – Ferrocarrils de la Generalitat) and a direct link with the A-7 motorway. The campus also contains plenty of parking spaces. A map is also provided at the end of this guide.

ACADEMIC CALENDAR

At UIC, the academic year is divided into trimesters, with final exams held at the end of each. Once incoming exchange and visiting students have received their letters of acceptance, they can begin to prepare their trip and plan their stay in Barcelona based on the dates of their respective study programs:

- Intensive Spanish course (Erasmus): first three weeks of September
- 1st Term: from the last week of September to Christmas
- 2nd term: from the second week of January to the end of March / beginning of April*
- 3rd Term: from the beginning of April to the end of June*
- Re-take Final exams: July

* Depending on the dates for the Easter holiday

Please note that attendance is mandatory for most courses. Students are advised to consult the complete academic calendar, available on-line and inside the student agendas available following arrival, if they have any doubts.

EXCHANGE AND VISITING STUDENT PROGRAMS

This guide refers to UIC's Erasmus, bilateral exchange, and Visiting Student programs.

The Erasmus program encompasses exchanges between UIC and European universities, and bilateral exchanges encompass exchanges between UIC and non-European institutions. Both cases require a previously signed institutional agreement between UIC and the partner institution, which defines the conditions of the exchange. The Visiting Student program is similar but does not require a previously signed institutional agreement. Please read below for more information.

Students from overseas who wish to apply directly for one of the programs of studies offered by UIC – whether it is a Bachelor's degree or a Postgraduate program – must contact the **Information and Admissions Services**. (Tel.: (+34) 93 254 1800. Fax: (+34) 93 418 76 73. E-mail: info@uic.es).

Erasmus & Bilateral Exchanges



The Erasmus program and bilateral exchanges enable students enrolled at a partner university of the UIC to study a part of their degree at our university. The duration of this exchange depends on the conditions established in the partnership agreement, and can range from one term to a full academic year. Once this period has ended, the student's home university then recognizes their period of study at UIC. This recognition is based on a transfer of academic credits, which must be agreed on by the exchange student and their home university. This means, therefore, that the UIC does not award a degree title but simply validates the credits earned by the student in question.

A document list of the international partnership agreements signed by the UIC is available on-line.

Visiting Student Program

UIC's Visiting Student Program is available to all university students who wish to study at one of UIC's faculties, schools or centers for a given period of time. The program does not, however, offer participants the possibility of obtaining a degree title from the UIC. In contrast to the Erasmus program and bilateral exchanges, the program for Visiting Students does not require the existence of a partnership agreement between the two universities involved. Visiting students can study at the UIC for a period of time ranging from one term to a full academic year. Students can, if they wish, study a further academic year at the University once they have successfully completed the assessment process for the subjects taken in the first year as Visiting Students. As is the case with students participating in the Erasmus program and bilateral exchanges, each visiting student is entitled to a transcript of the results attained in the subjects studied at the UIC. However, this does not imply the awarding of a degree title of any kind.

Access routes

Overseas students applying to the UIC with the intention of participating in the **Erasmus program** or a **bilateral exchange** must be officially nominated by their home university. In addition, their home university must have previously signed a partnership agreement with the UIC which stipulates the subject areas on offer and the duration of the exchange period.

To be accepted by the UIC, students must have passed all the corresponding subjects of the first year of their degree course. In addition they must satisfy the following five requirements*:



- Comply with the academic schedule and the rules and regulations of the UIC.
- Fulfill all visa and immigration requirements.
- Have medical insurance providing full coverage for the duration of their stay at the UIC.
- Have sufficient knowledge and understanding of Spanish to be able, like all students, to study a course at the UIC and sit exams in this language.
- Enroll for a minimum of 10 credits (8 ECTS) per term at the academic department of the UIC which has established the exchange by way of a bilateral agreement, in coordination with the corresponding academic coordinator. Students may take credits within other academic departments if the academic coordinators corresponding to those areas have given their approval. Please note that the only language courses that incoming students can enroll for at the UIC are Spanish, Catalan and/or program-specific English.

* Professional practicum or internships may have other criteria. Please contact the corresponding academic coordinator for more information.

NOTE: some bilateral exchanges stipulate that the student must provide partial or total payment of tuition fees at the UIC and the pre-enrolment costs. Those interested in participating in a bilateral program at the UIC (not including Erasmus) must ask their home university about the economic conditions established in the partnership agreement with the UIC. The price per credit point is different for each subject; please consult this information on the website of the program of studies in which the subject in question is taught.

Those attending the UIC through the **Visiting Students Program** must meet the same five conditions for participating in the Erasmus or Bilateral Exchange program. Furthermore, each UIC faculty, school or centre reserves the right to establish its own admission requirements in light of the spaces available on each course or program. Participants will have to pay the academic fees for each course in which they enroll, as well as all pre-enrolment expenses. The price per academic credit for each class is established based on the degree program through which it is offered.

Necessary documentation

Each **Erasmus and bilateral exchange** candidate must send, before the deadline indicated below, the following documents to the UIC via the exchange office of their home university:

- ☐ Application Form for Incoming Exchange Students (on-line)
- ☐ Learning Agreement, or proposal of the subjects that the candidate wishes to study (on-line)*
- ☐ Official copy of the student's academic record from their home university
- ☐ A list, if applicable, of any upcoming examinations which do not appear on the academic record and which are scheduled to be held before the date of arrival
- ☐ 3 standard, color passport photos with a white background
- ☐ 3 photocopies of the applicant's passport or National ID card
- ☐ Curriculum vitae or résumé (optional)
- ☐ Linguistic accreditation (NOT required for Erasmus exchange):
 - For students who come from universities where Spanish is not an official language and who wish to take courses at UIC taught in Spanish: Diploma in Spanish as a Foreign Language (D.E.L.E), Intermediate level;
 - For students who come from universities where English is not an official language and who wish to take courses at UIC taught in English: EITHER a Test of English as a Foreign Language (T.O.E.F.L.) score of 550 (if written), 213 (if computer-based) or 80 (if Internet-based), OR an International English Language Testing System (I.E.L.T.S.) score of 6.5.
- ☐ Preliminary Questionnaire (if the student is interested in joining the Spanish intensive course in September).

* UIC requires a preliminary Learning Agreement which states the chosen subject and includes the official stamp of the student's home university; this serves as a guarantee that the student has taken into consideration important academic issues such as the compatibility of the studies undertaken and the validation process.

To fill in the Learning Agreement, or the proposal of the subjects that the candidate wishes to study, each incoming candidate should consult, on the UIC website, the study program and subjects offered

within the host degree program, as well as elective subjects offered by the University. Using the directory of programs at to locate the UIC degree program in which students propose to study, they should click on "More information on the website of these studies" and look for the academic curriculum. Clicking on the name of each subject brings up the corresponding study program, which includes information on the timetable and the location of classes.

You can contact the academic coordinators (see below) of each department of the UIC to resolve any doubts concerning academic issues.

The Learning Agreement includes a section titled Changes to Originally Approved Learning Agreement. This section can be used during the first two weeks of each term to modify the initial selection of proposed subjects.

Candidates who meet the requirements for the **Visiting Students Program** may apply for admission by sending the necessary documents listed above, along with a statement of purpose that details their interests and reasons for applying to UIC.

Deadlines

The Department of International Relations at the Universitat Internacional de Catalunya will write to the student's home university indicating whether the student has been accepted within a month of receiving the original application.

Applications received after the corresponding deadline, or those which are incomplete, will not be considered. The deadlines for applying to study at the UIC are listed below:

- * Programs beginning in September: **30th June**
- * Programs beginning in January: **31st October**
- * Programs beginning in April: **31st January**



Languages

During the first three weeks of September, the UIC organizes an intensive Spanish course which is offered free of charge to incoming Erasmus students. To participate in the course it is necessary to send the Preliminary Questionnaire to the Department of International Relations by 30th June.

Exchange students must have previously studied Spanish and attained a sufficient level to be able, like any other student, to study their chosen subjects and sit exams in this language. Once they are at UIC, the only language courses that they can enroll for at the UIC are Spanish, Catalan or program-specific English.

In addition to the intensive course in Spanish, courses in Catalan are offered throughout the year.

Visa application

Non-EU students who intend to stay in Spain for more than three months must ask the Spanish diplomatic services – either the Spanish Embassy or the Spanish Consulate - of their country of origin whether or not a student visa is necessary and, if so, how to obtain it.

Along with the visa application and the personal documents specified, the authorities require a certificate of university admission. International Relations manages this part of the procedure for exchange students, visiting students, as well as those participating in special programs.

Medical Insurance

Overseas students of the UIC are strongly urged to enquire about the existence and nature of any bilateral agreement between the government of their country of origin and the Spanish government; these agreements may provide nationals legally residing on Spanish territory with certain benefits, such as that of Spanish social security, which includes the provision of medical attention; failing that, the student in question will have to organize private medical insurance coverage.

If a student is required to pay for private medical insurance, they must ask their insurance provider for a list of the affiliated clinics and health centers to which they can go for medical attention, as well as enquire about the terms and conditions of their insurance policy.



Students from EU countries should obtain the European Health Insurance Card, which has replaced the E-111 and E-128 documents, before leaving for Spain. This document entitles them to the same medical attention provided to Spanish citizens. However, it should be noted that it can be much more difficult to obtain these documents once abroad. For further information on public medical assistance in Barcelona, please consult the CatSalut Guide to Health Care Centers on-line at www.catsalut.com.

ON ARRIVAL AT UIC

On arrival at the UIC, each incoming exchange student must arrange an appointment with his/her academic coordinator (see below) for the purpose of reviewing the student's Learning Agreement. Enrolment forms and supporting documents can be collected from the Office of the Academic Secretary of the faculty, school or center which has arranged the exchange. Once enrolled at UIC, the student can begin to use the library and request a computer password –essential for being able to check their enrolment and academic record, and download learning material for some classes– and an official university ID card from Student Services. Any tuition fees, for exchange programs that require them, must be paid at the time of enrolment.

Any subsequent change to the syllabus must be made under the supervision of the coordinator during the first two weeks of the term. In such a case, the student must prepare a new UIC enrolment form, and a new Learning Agreement, which must be sent to their home university for approval.

IMPORTANT: after enrolling at the UIC and applying for any modifications to the study program, students must log on to their personal network account to ensure that the subjects on their academic record have been changed. If they are not modified in time, it will be impossible for the records to accurately reflect the subjects covered, or the results attained by the student.

Questions regarding enrolment, course content and/or structure, and other academic issues should be addressed to the appropriate **Academic Coordinators**, as follows:

Architecture: Jorge García de la Cámara, jgdelacamara@cir.uic.es
Audiovisual Communication: I. Lacasa (see Journalism)
Business Administration & Management: Pedro García, pgarcia@cir.uic.es
Criminology: José Ramon Agustina, jragustina@uic.es
Education: Salvador Vidal, svidal@cir.uic.es
Business & Technology (Turin): Fernando Álvarez, falvarez@cir.uic.es
Humanities: Conxa Peig, cpeig@cir.uic.es
Journalism: Iván Lacasa Mas, ilacasa@cir.uic.es
Law: Amparo del Río, adelrio@uic.es
Public Administration & Mgmt.: JR Agustina (see Criminology)
Dentistry: Imma Puga, ipuga@csc.uic.es
Nursing: Ester Cabrera, ecabrera@csc.uic.es
Physical Therapy: Montse Virumbrales, montsev@csc.uic.es
Design: Conxita Mataró, cmataro@laiedu.org



In addition to meeting the Academic Coordinators, we also invite you to read the UIC Student Guide (**Guía del estudiante**), available on-line and from Student Services, and to familiarize yourself with other **UIC Services** that can help make life easier and/or more enjoyable during your time at UIC:

UIC Services	
Academic Administrative Services (<i>Gestión Académica</i>)	gest.acad@uic.es
Academic and Professional Orientation Services (<i>Orientación Académica y Profesional</i>) (SOAP)	soap@uic.es
Alumni & Friends Association (<i>Asociación de Antiguos Alumnos y Amigos</i>)	aaa-uic@uic.es
Chaplaincy (<i>Capellanía</i>)	capellania@uic.es (Barcelona) capellania@csc.es (Sant Cugat)
Computer Services (<i>Informática</i>)	dsi@uic.es
Copy Desk (<i>Copistería</i>)	copisteria@uic.es
Information & Admissions (<i>Información y Admisiones</i>)	admissions@uic.es
International Relations (<i>Relaciones Internacionales</i>)	relint@uic.es
Language Services (<i>Idiomas</i>)	sid@uic.es
Library (<i>Biblioteca</i>)	biblioteca@uic.es
Linguistic & Cultural Exchange (<i>Dinamització Lingüística</i>)	u-cat@uic.es
Sports (<i>Deportes</i>)	esports@uic.es
Student Services (<i>Estudiantes</i>)	estudiants@uic.es
University Support Services (<i>Universitaris Solidaris</i>)	usolidaris@uic.es

Finally, all incoming exchange students are invited to attend the welcome meeting which takes place at the beginning of each new term and to participate in the cultural, linguistic and immersion activities organized by *Dinamització Lingüística*, including free Catalan courses, an on-line forum for linguistic exchange forum (through the UIC Intranet), and cultural itineraries for both foreign and local students.

LIVING IN BARCELONA

Housing

Incoming overseas students are advised to be wary of bogus real estate agents and the black market in general, paying particular attention to any companies which advertise incredible prices or charge the customer for information or reservations: normally they do not comply with the industry regulations.



Reliable information on flats, halls of residences and other types of accommodation can be found at, among other places, the Students Services of UIC (www.uic.es/en/uic-housing) and the Barcelona Housing Service for Students (www.bcn-housing-students.com) of the *Barcelona Centre Universitari*.

The UIC does not make reservations on behalf of students, but instead provides them with a range of resources to help them in their search for accommodation. Anyone encountering serious and persistent problems in their search for accommodation should contact the Department of International Relations at UIC.

Official registration in Spain

Non-EU citizens in possession of a student visa awarded by the Spanish diplomatic services of their country of origin must register at the *Oficina de Atención al Ciudadano* (OAC) of their local council as early as possible after their arrival in Spain. This then enables them to apply for their student card or residence permit - documentation which may be required for the rest of their stay in Spain – at the relevant police station. For more information on how to register in Barcelona, please see “*Inscripción o comunicación de un cambio de domicilio en el Padrón de habitantes*” under “Administrative Procedures” on City Council’s website, www.bcn.cat.

The offices of the OAC are also important for EU students; as well as processing registration documents, they also deal with vehicle registration documents and provide information about various community services such as libraries and civic centers.

Residence permits

All foreigners living in Spain are required to obtain a residence permit. All of the permits described below require the corresponding application form, available on-line at www.mir.es, as well as other documentation, to be presented at the corresponding Immigration Office.

Non-EU students

The Foreign Identity Card, for studies or research (*Tarjeta de Identidad de Extranjero, por estudios o investigación*) is the residence permit, required by all non-EU students studying in Spain. If the expected duration of their stay is equal to or greater than six months, it is absolutely essential that students obtain this card before the expiry date of the student visa, which is issued by the Spanish diplomatic services of the applicant's country of origin and enables the student to enter Spain.

To apply for the Foreign Identity Card it is necessary to complete the relevant application form, attaching all necessary documentation and returning it to the *Oficina de Extranjeros de Barcelona* (Immigration Office), the department responsible for issuing residence permits.

* C/ Guadalajara (*esquina con Bosch*)
08006, Barcelona,
Telephone: 934159769
Opening hours: Monday to Friday, 09:00 to 14:00

EU students

The NIE, or the *Número de Identidad de Extranjero* (Identification number for foreigners) is the residence permit required by EU citizens for certain activities, such as working, applying for grants or doing work experience schemes whilst studying in Spain.

To obtain the NIE, it is necessary to complete the relevant application form, attaching all necessary documentation and returning it to the *Oficina de Extranjeros de Barcelona* (Immigration Office), the department responsible for issuing residence permits to EU citizens, during the first 3 months in Spain.

* Passeig de Joan Borbón, 32
08003 Barcelona
Telephone: 93 2240610
Opening hours: Monday to Friday, 09:00 to 14:00

Alternatively, EU students who do not plan to perform any of the activities mentioned above while in Spain may obtain the *Certificado de Registro como Residente Comunitario* (Certificate of registration as an EU resident), during their first 3 months in Spain. Currently, this document, which is faster and easier to obtain than the NIE, may be obtained at the *Departamento de Comunitarios de la Oficina de Extranjeros de Barcelona* (Immigration Office, EU Department), at Marqués de l'Argentera, 2.

Other queries

Students can contact the *Delegación del Gobierno en Catalunya* for any other enquiries about immigration:

* Foreign Affairs Office in Barcelona
C/Marqués de l'Argentera, 4
08003 Barcelona
Telephone: 93 5201410
Opening hours: Monday to Thursday,
9:30 to 17:30 and Fridays, 9:00 to 14:00



Security

Unfortunately, foreigners in Barcelona are a prime target for pick-pocketing and other crime. Students are advised to be cautious and adopt preventive measures at all times, especially regarding their personal belongings. If you are the victim of a crime, please memorize as many details as possible and file a report (*denuncia*), either on-line or in person with the Mossos d'Esquadra, the Catalan police force (see the end of this guide for emergency phone numbers). Depending on the object stolen/lost, you may also have to cancel credit cards and/or cell phone service, change the locks of your flat, and apply for a replacement passport and/or or national ID in Barcelona with the diplomatic officials of your home country. Finally, contact International Relations and inform us; we will do our best to help.

Urban Living & Resources for Youth

Official registration in Spain (see above) as an inhabitant of the city of Barcelona at the local *Oficina de Atención al Ciudadano* (OAC) is a requirement for obtaining certain residence permits but is also a good idea in order to stay informed of community news.

These same offices handle permits for vehicles as well as requests for other municipal services.



Also available through the City Council is the library membership card, which is free and allows access to the entire network of public libraries in the province of Barcelona. The libraries offer, among other services, quiet study, wireless Internet connection and in-library consultation, loans and interlibrary loans of a number of materials and resources. Apply for membership either in person or on-line at www.bcn.cat/biblioteques/, and show your passport or national identity document to pick up the card.

Finally, the *Centre d'Informació i Assessorament per a Joves* (Information and Advising Center for Youth) informs young people on employment, housing, public areas of quiet study open at night, and health issues of interest to youth.

Its website, www.bcn.cat/ciaj, features, in addition to listings of social, educational and cultural activities, the *Tauló d'Anuncis*, or multilingual electronic bulletin board, very useful for posting and/or viewing advertisements of moving sales, items to buy/sell, rooms in shared flats, etc.

Transport, Travel & Tourism

Incoming foreign students will surely become familiar with public transport in Barcelona during their time at UIC. Thus, they wish to learn about certain integrated tariffs that hold important discounts for youth, such as the *T-Jove*, valid for unlimited travel in all modes of transport (Metro, bus, FGC trains, etc.) according to the zones crossed, during a period of 90 days; the *T-Jove* may be obtained at the FGC office in Plaça Catalunya (www.fgc.net). For more information on other types of travelcards, timetables, and maps, please visit the website of *Transports Metropolitans de Barcelona*, www.tmb.cat; here you will also find information on tourist itineraries such as the Barcelona Tourist Bus, the Roman Barcelona Route, the Modernisme Route, the Romanesque & Gothic Route, and the Gaudi Route.

Another great resource for youth is Youth Tourism of Catalonia (*Turisme Juvenil de Catalunya*), whose website, www.tujuca.com, has links to XANASCAT, the Youth Hostel Network of Catalonia; the *Carnet Jove*, the Catalan equivalent of the Euro<26 card, offering discounts on travel to youth; and Infotur Jove, an on-line source of world travel information and tourism products for youth.

Finally, please consult the official tourist boards of the areas you plan to visit for the most complete and reliable tourist information. Some useful websites, available in a number of languages, include: *Turisme de Barcelona*, www.barcelonaturisme.com; *Turisme de Catalunya*, www.catalunyaturisme.com; and *Turismo de España*, www.spain.info.

Practical tips

All incoming overseas students are advised to consult the *Barcelona Centre Universitari* (BCU) website, www.bcu.cesca.es. This is an essential resource which provides information about, among many other things, the cost of living, the weather and climate, meal times, business hours in Spain, transport, events, cultural activities and language services, while also offering advice on how to open a bank account and/or qualifying for a visa. It also provides a brief history of Barcelona and Catalunya.

VISITING PROFESSORS & PROFESSIONALS

UIC welcomes visiting foreign professors and professionals participating in the Erasmus exchange or in special courses or seminars run by the university. If you wish to propose a visit to one of our faculties, schools or centers, or need assistance with preparations for your stay in Barcelona, please contact the **International Relations** office of the Universitat Internacional de Catalunya (UIC) at relint@uic.es.

The Barcelona Campus:
c/ Immaculada, 22
E-08017 Barcelona

The Sant Cugat Campus:
Hospital General de Catalunya
C/ Josep Trueta, s/n
E-08195 Sant Cugat del Vallès

Tel: (+34) 93 254 1800
Fax: (+34) 93 254 1819

Tel.: (+34) 93 504 2000
Fax: (+34) 93 504 2001



Resources

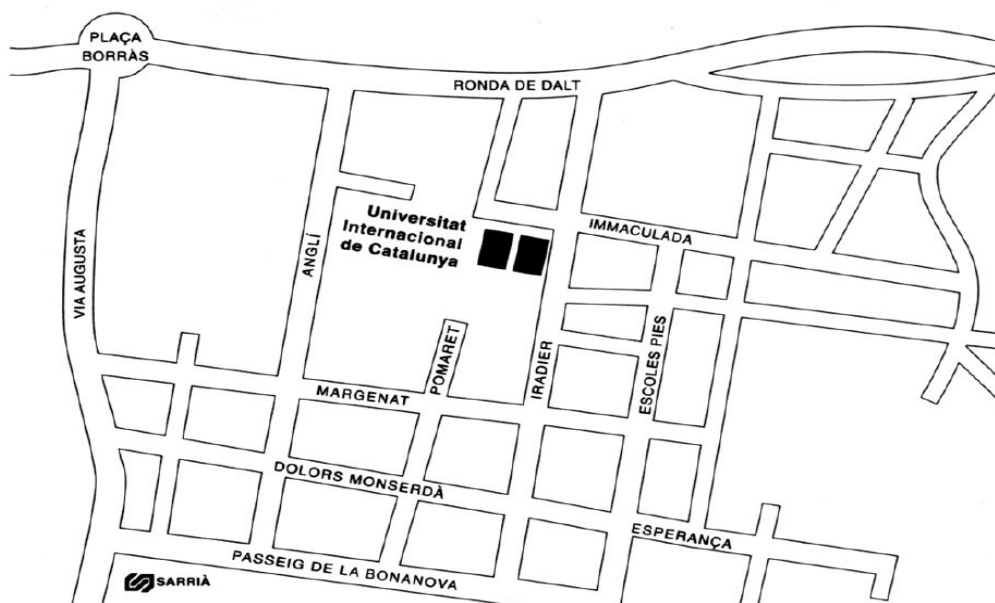
The *Barcelona Centre Universitari* (see 'Practical tips' above) provides valuable information on housing for professors and researchers, especially for long-term stays. They manage the affordable *Residencias de Estudiantes*, S.A. (RESA), which provides lodging in residence halls to professors and researchers in Barcelona. Information about their main downtown center is available at www.residencia-investigadors.es; others are described at www.resa.es or tel. (+34) 902 444 447 (the closest one to UIC is Torre Girona).

For short-term stays, perhaps the best resource for visiting professionals is *Turisme de Barcelona* (www.barcelonaturisme.com), offering information in English on how to get to Barcelona, where to sleep and eat, which sites to visit, where to shop, what to see and do, as well as an on-line hotel directory capable of performing "easy" and "advanced" searches. Hotels within a 5-minute walk from our Barcelona Campus include: Hotel Catalonia Mikado (3*), www.hoteles-catalonia.es, tel. (+34) 93 211 4166; Hotel Eurostars Anglí (4*), www.eurostarsangli.com, tel. (+34) 902270127; and Hotel Turó de Vilana (4*), www.turodevilana.com, tel. (+34) 93 434 0363. Walking about 10 minutes to the Sant Cugat FGC train station (a 4-minute ride away from our suburban campus) is the Hotel Sant Cugat H & R (4*), tel. (+34) 93 544 2670, www.hotel-santcugat.com.

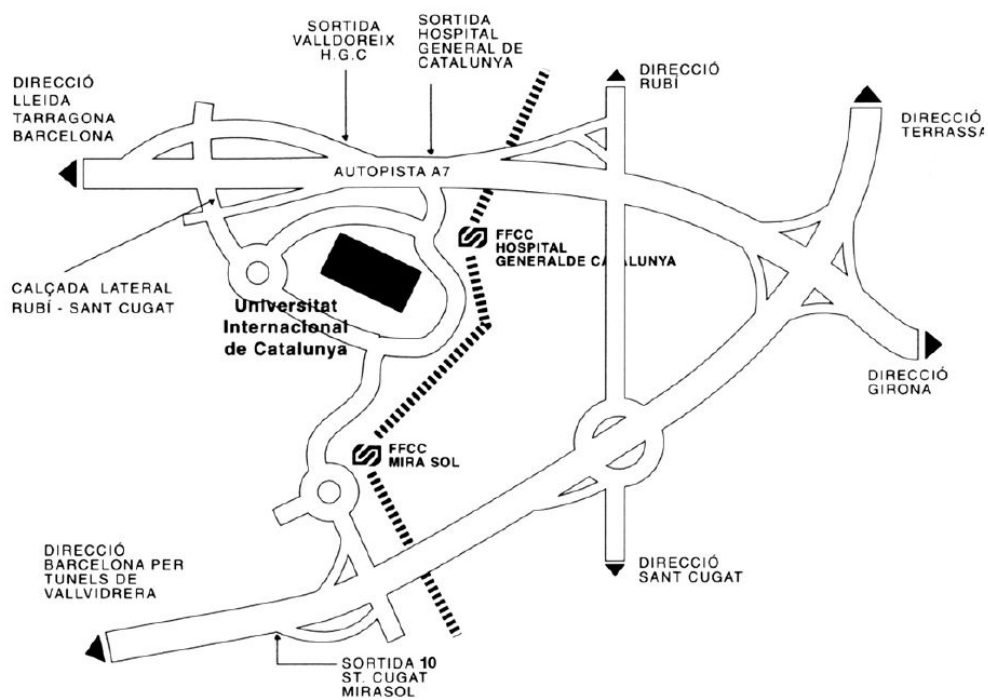
THANK YOU FOR YOUR INTEREST IN UIC! WE LOOK FORWARD TO SEEING YOU SOON!



Campus Barcelona



Campus Sant Cugat



IMPORTANT TELEPHONE NUMBERS AND WEBSITES



EMERGENCY (general)	112	
Ambulance	061	
Catalan Police (<i>Mossos d'Esquadra</i>)	088	
City Police (<i>Guardia Urbana</i>)	092	
Fire (<i>Bomberos</i>)	080	
National Police (<i>Policía Nacional</i>)	091	
Duty Magistrates' Courts (<i>Juzgados de Guardia</i>)	93 567 3140	
<i>Barcelona Centre Universitari</i>	93 238 9049	www.bcu.cesca.es
Barcelona Housing Service for Students	93 289 0057	www.bcn-housing-students.com
<i>Centre d'Informació i Assessorament per als Joves</i>	93 442 2939	www.bcn.cat/ciaj/
City Council of Barcelona (<i>Ajuntament</i>)	010, or 807 117 700	www.bcn.cat
City Council of Sant Cugat (<i>Ajuntament</i>)	93 589 2228	www.santcugat.cat
Government of Catalonia (<i>Generalitat de Catalunya</i>)	012, or 902 400 012	www.gencat.net
Ministry of Internal Affairs (<i>Ministerio del Interior</i>)		www.mir.es
Foreign Affairs Office in Barcelona (<i>Oficina de Extranjeros de Barcelona</i>)	93 520 1410	
Electric Company (<i>Enher & Fecsa</i>)	902 507 750	www.endesaonline.com
Gas Company (<i>Gas Natural</i>)	900 760 760	www.gasnatural.com
Telephone Company (<i>Telefónica</i>)	1004	www.telefonica.es
Water Co. (<i>Societat General d'Aigües de Barcelona</i>)	900 710 710	www.aiguesdebarcelona.es
<i>Ferrocarrils de la Generalitat de Catalunya (FGC)</i>	93 205 1515	www.fgc.net
Regional and national trains (RENFE)	902 24 0202	www.renfe.es
Taxi Company Directory (audiotex service)	93 481 1085	
Transportation (<i>Transports Metropolitans de Barcelona</i>)	93 318 7074	www.tmb.es
Catalan Health Service (<i>CatSalut</i>)	93 403 8585	www.catsalut.com
Hospital General de Catalunya (private)	93 565 6000	www.capiosanidad.es/hgc/es/
Hospital General de la Vall d'Hebron	93 274 6100	
Hospital Clínic	93 227 5400	
Hospital de Bellvitge	93 335 9011	
Hospital de la Santa Creu i Sant Pau	93 291 9000	
Hospital del Mar	93 248 3000	
Hospital Sant Joan de Déu	93 280 4000	
Hospital de Can Ruti	93 465 1200	
Meteorological Service (<i>Servei Meteorològic de Catalunya</i>)	807 012 012	www.meteocat.com
Post Office (<i>Correos</i>)	902 197 197	www.correos.es
Pharmacies (24-hour)	93 481 0060	
RESA (<i>Residencias de Estudiantes, S.A.</i>)	902 444 447	www.resa.es
Researchers Residence Hall (<i>Residència d'Investigadors</i>)	93 443 8610	www.residencia-investigadors.es
Tourist Office of Barcelona (<i>Turisme de Barcelona</i>)	93 285 3834	www.barcelonaturisme.com
Tourist Office of Catalunya (<i>Turisme de Catalunya</i>)	93 484 99 00	www.catalunyaturisme.com
Tourist Office of Spain (<i>Turismo de España</i>)	91 343 3500	www.spain.info
Youth Tourism of Catalonia (<i>Turisme Juvenil de Catalunya</i>)	93 483 8341	www.tujuca.com
Universitat Internacional de Catalunya – Barcelona	93 254 1800	www.uic.es , relint@uic.es
Universitat Internacional de Catalunya – Sant Cugat	93 504 2000	www.uic.es , relint@uic.es