

GENERAL TERMS AND CONDITIONS FOR ADMISSION AND THE RESERVATION OF PLACES ON UNDERGRADUATE PROGRAMMES AT UIC BARCELONA

UIC Barcelona has a limited number of places per programme. Applicants are therefore required to undergo a selection process.

Admission to Degree Programmes

Anyone interested in studying on either of UIC Barcelona's campuses must fill out the corresponding application form on the following website: www.uic.es.

After submitting the documentation, each applicant must then take the corresponding exams.

The selection process for the admission to a degree programme includes an assessment of the applicants' academic records and completion of several specific tests. Applicants shall be interviewed in person by the academic staff from the institution and programme they wish to enter.

Applicants may view the results online once the selection process has finished.

Reservation of Places and Enrolment

1. Following notification of their successful application, those who have been accepted to study at UIC Barcelona must, within fifteen days of notification of their acceptance, formally reserve their place by paying 20% of the total cost of the first academic year.
2. If a successful applicant does not formally reserve a place within this period, the place shall be given to an applicant on the waiting list (in accordance with the order of preference established during the selection process).
3. Once payment of the first 20% has been completed, the UIC shall reserve the applicant's place and ensure it is not given to anyone else.
4. UIC Barcelona shall reimburse the full amount of the reservation fee to applicants who fail to pass the Spanish University Entrance Exams (PAU), if passing this exam is a requirement for admission to the programme in question. UIC Barcelona shall also reimburse the full amount of the reservation fee to applicants who, in the June exam session, fail to meet any of the other legally binding academic requirements concerning access to this university.
5. If an applicant reserves a place and subsequently waives it for reasons other than those described above, the reservation fee shall be withheld as compensation for any damages or losses incurred.

6. Applicants must pay the total amount within the period stipulated by UIC Barcelona. If they fail to do so, it shall be understood that they waive their place under the terms set out in the previous paragraph.

7. If an applicant pays the total enrolment amount and subsequently waives their place, the following terms shall apply:

- a) If the place is waived prior to the start of the academic year, the applicant shall be entitled to request reimbursement of 80% of the amount paid.
- b) If the place is waived following the start of the academic year but before 31 December, the applicant shall be entitled to request reimbursement of 20% of the amount paid. The remaining amount shall be withheld by UIC Barcelona as compensation for any damages or losses incurred.
- c) If the applicant wishes to begin their studies the following academic year, UIC Barcelona may choose to carry over the payment, notwithstanding any modifications to the fees.

8. If, for any reason, UIC Barcelona does not find a place for an applicant who has successfully completed the entire admissions process in accordance with the legal requirements for admission and has paid the reservation fee within the stipulated period, UIC Barcelona shall reimburse twice the amount the applicant has paid.

9. The conditions set out in 7(a) and (b) above shall also apply to second-year students (and above) who withdraw from the degree programme in order to transfer to another institution or for any other reason.

*Mr/Ms _____, passport number _____, hereby requests admission to UIC Barcelona and declares that he or she accepts the above terms and conditions for admission and the reservation of places at the university.

Date _____ Signature

*Parent or guardian if the applicant is not of legal age on the date the application is signed.