

Call for Erasmus+ “free movement” traineeship mobility placement 2022/2023



International Relations Service
Updated October 2021

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1. Introduction

In this call, students enrolled on official UIC Barcelona degree programmes can request an exchange as part of the following programmes:

Erasmus+ “free movement” traineeship: Mobility programme run by the Spanish Service for Internationalisation of Education ([SEPIE](#)), and funded by the European Union (EU), which adheres to the principles of [The ECHE Charter](#). Students can undertake a traineeship [in any country participating](#) in the Erasmus+ programme, outside Spain, or in the United Kingdom. The companies can be public or private¹. Available to all bachelor’s and master’s degree students. They can be [curricular or extracurricular work placements, or work placements for recent graduates](#).²

2. Objective

As part of this call, students may request to undertake placements during the 2022/2023 academic year, with the exception of graduate placements, which can be carried out up to twelve months following the student’s graduation.

The main objective of international mobility through academic exchange is to offer students the chance to study in other countries and gain enhanced educational, linguistic and cultural skills. International experiences require students to develop capacities such as commitment, adaptation, flexibility and cultural immersion, which increase employability and provide them with a more comprehensive and inclusive outlook.

3. Academic requirements and others

Students must be enrolled at UIC Barcelona on the degree programme through which he or she is applying for mobility. They must also be enrolled at UIC Barcelona during their mobility placement (except in the case of recently graduated Erasmus+ participants).

¹ Except for [EU offices](#), Spanish diplomatic delegations in Europe and organisations in charge of managing EU programmes, such as national agencies (to avoid potential conflicts of interest or shared funding).

² Students can seek out a traineeship outside the EU and the Erasmus+ programme, and apply for available grants. They must manage academic recognition with their faculty, if necessary.

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Students will be responsible for following and complying with the conditions and deadlines established by their degree programme, by the International Relations Service and by the receiving institution/company throughout the process.

Students must meet the work placement criteria and requirements set by their faculty when it comes to curricular work placements. For more information, contact the work placement coordinator for each degree programme.

Mobility placement duration

The maximum duration of an Erasmus+ work placement mobility programme is twelve months (Architecture, Medicine and Dentistry: twenty-four months).

5. Destinations

Students are responsible for finding the centre at which they will undertake their work placement. The following tools are available to help them with their search: [Online platforms](#), you can contact the Alumni & Career Service or speak to your work placement coordinator.

6. Financial aid

Erasmus+ traineeship grant:

1. When students are assigned an Erasmus+ traineeship, they will automatically receive this grant, as long as:
 1. They have a valid Spanish national ID or NIE (foreign identification number)
 2. They submit their mobility application, and any other documents and information requested by International Relations within the established deadlines
 3. UIC Barcelona receives the Erasmus funds requested from SEPIE: the final decision is usually taken over the summer
 4. The minimum duration of mobility placement in another country is two months.
 5. The total duration of the stay, and any previous Erasmus mobility placements, should not exceed twelve months during the same educational cycle³ (Architecture, Medicine and Dentistry: twenty-four months).
2. The maximum duration of financial support available for traineeships is three months, although stays may exceed this length of time. In addition, if by exception, over the course of the academic year there are funds left over within the budget to which the

³ Higher education is divided into three cycles: Bachelor's degree, master's degree, doctoral degree.

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mobility placement belongs and, according to the conditions issued by the Erasmus National Agency, it may be possible to receive financial support for a longer period.

3. Click [here](#) to check the table of grant amounts.
4. UIC Barcelona will make the grant payments according to the bank details indicated in the Grant Agreement.
5. Preference will be given to students who have not yet completed an Erasmus+ mobility placement. For students who wish to undertake a second mobility placement, the awarding of a grant will depend on the funds available.
6. “Grant 0”: All Erasmus+ traineeships that for budgetary reasons cannot be financed will be considered Erasmus+-zero-grant placements. However, participants must comply with all the requirements and obligations outlined in the terms of the call for applications
7. Compatible with the Mobint grant, the Santander Erasmus grant, and any grants financed by private funds.
8. If the student is a foreign national, he or she may undertake their traineeship in his or her country of origin.
9. Compatible with remuneration from companies.

Mobility placements and other Erasmus+ cases:

1. If students apply for two Erasmus mobility placements in different countries in the same academic year, he or she may receive this grant for one of the placements, and for the second, provided that there are available funds.
2. If students undertake a part of their placement online while physically in Spain, this online period cannot be funded.

Grants for students with special needs or limited opportunities

The Erasmus+ programme aims to promote equity and inclusion by facilitating access for participants. A person with fewer opportunities is a potential participant whose personal, physical, mental or health-related conditions is such that his/her participation in the project / mobility action would not be possible without extra financial support. These participants may be entitled to an additional grant to cover the additional costs of their participation in mobility activities.

Students who

- obtained a grant from the Spanish Ministry of Education (MECD) or the Basque Country in the academic year prior to mobility, or
- prove a disability of 33% or more, or

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- have a refugee status, or the right to subsidiary protection, or have applied for international protection in Spain

will receive a top-up grant of €250 per month.

Students wishing to apply for this top-up grant must take the following steps:

- MECD/Basque Country grant: this must be noted on the Grant Agreement that is sent to prior to the mobility.
- Disability/refugee status: the student must submit official proof of disability with their mobility application.

Santander Erasmus grant

1. Funding from [Banco Santander](#).
2. The requirements for awarding these grants will be outlined on the Banco Santander platform once the call has been opened.
3. In order to obtain this grant, students must have been allocated an Erasmus+ mobility placement, or have another European work placement destination confirmed, with academic recognition.
4. The International Relations Service is tasked with allocating the available grants to applicants, who are responsible for accepting or waiving the grants on the Banco Santander platform before the stipulated deadline.
5. Compatible with the Mobint Grant, Erasmus+ grant and other grants financed by private funds.

Mobint Grant:

1. Funding from the [AGAUR](#) (Catalan Government).
2. In order to obtain this grant, students must have been allocated a mobility placement, or have another work placement destination confirmed, with academic recognition, anywhere in the world apart from Spain.
3. The AGAUR determines students' eligibility for this grant.
4. The AGAUR assigns the available grants to applicants and oversees the call for each academic year.
5. Students must manage their application and all documentation directly with AGAUR.
6. UIC Barcelona can provide any required supporting documentation at the student's request.
6. Compatible with the Erasmus+ grant, the Santander Erasmus grant and other grants financed by private funds.

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7. Academic recognition of curricular work placements

The credits earned and activities carried out during a mobility placement may be validated as part of students' UIC Barcelona studies, provided that they have duly agreed with their faculty prior to their mobility placement, by means of their Training Agreement.

8. Enrolment and other fees

Students must be enrolled at UIC Barcelona at the time of applying for this mobility programme, even if they undertake the stay as a recent graduate

If the curricular work placement has academic recognition, students must also be enrolled during the time of the mobility placement. All students enrolled at UIC Barcelona during their mobility placements, who have received discounts or special funding (such as large family, disability, Excellence Grant or others) will receive them throughout the duration of their mobility placement.

Students will have to pay for accommodation, living and travel expenses, their visa, insurance and other personal expenses, as well as in some cases administrative fees or academic material or equipment at the receiving institution/company.

9. Insurance

Before starting the mobility placement, students must prove that they have taken out insurance for their stay that covers them in their host country, at least for the following aspects:

- Accidents
- Travel assistance
- Medical assistance
- Civil liability

UIC Barcelona recommends ERGO Seguros, with which it collaborates regularly and which guarantees all these types of cover. The International Relations Service will inform students of the conditions of taking out this policy.

10. Application procedure

Students may apply for the Erasmus+ "free movement" work placement at any time during the academic year. They can do so even if they have not yet confirmed their host institution/company.

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In order to apply, students must register on the RELINT 3.0 program, and submit their application following the [instructions](#) outlined by the International Relations Service.

If students want to apply for two different destinations during the same academic year (e.g. Destination X for semester 1 and Destination Y for semester 2), they must submit two separate applications. Please contact the International Relations Service regarding this matter.

11. Award of Erasmus+ grants

At the end of the academic year, the National Erasmus Agency (SEPIE) will inform us of the number of grants assigned to UIC Barcelona. From that point on, we will be able to confirm with all applicants whether or not they have been awarded an Erasmus+ traineeship grant, in a first-come-first-served order in terms of the confirmation of placements.

If there is a limited number of grants, priority shall be given to:

1. Applications from students with a confirmed host, who have not yet completed an Erasmus+ mobility placement during their studies at UIC Barcelona.
2. Applications with a confirmed host.

12. Acceptance/waiver of place

If at any time during the process, students decide they are not interested in obtaining the grant that they have applied for, they must inform the International Relations Service as soon as possible.

It is recommended not to book travel, pay for accommodation etc. before receiving a letter of acceptance from the receiving institution. If students want to prepare for their trip in advance, we recommended they take out cancellation insurance.

14. Contact

International Relations, Barcelona Campus: exchange.bcn@uic.es

International Relations, Sant Cugat Campus: exchange.scu@uic.es