

Bachelor's Degree in Business Administration and Management (ADE)

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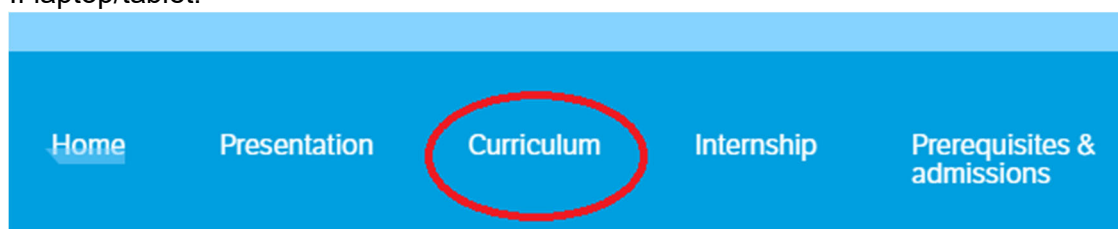
Secretary: Lorena Villarreal (lvillarreal@uic.es) edificio Beta, planta 3

Tutorials: request an appointment by email, or ask the faculty secretary for the timetable.

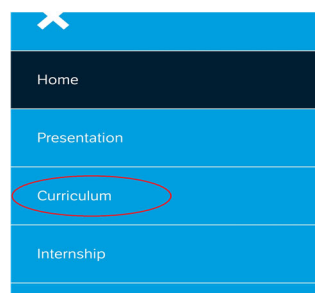
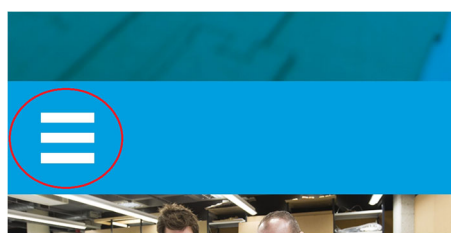
Website: <https://www.uic.es/en/estudis-uic/ade/bachelors-degree-business-administration-and-management-english-programme>

Syllabus: You can find the syllabus of each subject [here](#). Scroll down until you see a **light blue menu**:

- If laptop/tablet:



- If mobile:



Click on the option "**curriculum**" and scroll down. You'll see all the courses offered this current academic year, and if you **click on the course you're interested in**, you'll be able to see the course code and all the contents and details about it!

* Note: Information about the list of available courses, teaching languages and dates is indicative and subject to change in each academic year. The definitive details will be available on the website and sent via email at a later date, after the academic calendar for the corresponding course has been approved.

Academic calendar*	September 2021 – July 2022
Semester 1	September 2021 – January 2022
Start of Semester 1 classes	6 September: 1st and 2nd year subjects 1 September: 3rd and 4th year subjects.
Semester 2	January 2022 – May 2022

Start of Semester 2 classes	24 January, 2022.
Welcome Session	During the first week of classes International Relations will provide students with information via email.
Semester 1 exam period*	From 13 to 21 December 2021: 3rd and 4th year subjects. From 10 to 20 January 2022: 1st and 2nd year subjects.
Semester 2 exam period* Resit exam period (both semesters)	From 20 May to 3 June 2022. From 15 to 30 June 2022.
Are students allowed to extend their stay?	You can submit an application for an extension. The application must be accepted by UIC Barcelona and your home university. Deadline: 15 November (extension for Semester 2) Deadline: 15 June (extension for Semester 1)
Learning Agreement	Students who are on an exchange for one academic year will have to choose subjects for both semesters. Please send your Learning Agreement to the academic coordinator for approval, via the online platform . Students on the Erasmus exchange programme: see the document “OLA instructions for Erasmus incoming students” Students on an Erasmus/work experience/bilateral agreement/visitor/SICUE mobility programme: see the document “How to prepare your L.A. in Relint 3.0” Upon arrival at UIC Barcelona, students must attend a meeting with the coordinator on their Learning Agreement. The Learning Agreement must be confirmed by the coordinator to confirm your stay at UIC Barcelona. The deadlines are: Semester 1: in July Semester 2: in December Students must always follow the instructions given by their coordinator.
How should you choose your subjects?	Information on the subjects available to international students can be found on page 5. You can only choose subjects from this list. Students should carefully read all the information sent by their coordinator. Students must complete between 18 and 30 ECTS per semester, depending on what they have agreed with their home university. The subjects must be discussed and agreed on with the mobility coordinator from the home university. No more than 15% of total credits may be taken outside the Faculty of Economics and Social Sciences.

<p>Timetable</p>	<p>It is the student's responsibility to choose subjects whose schedules do not overlap.</p> <p>We will email the timetables to students as soon as they are confirmed.</p> <p>Students can check timetables and exam information at the noticeboard in their faculty.</p>
<p>Enrolment</p>	<p>Students will be enrolled once the Learning Agreement has been approved on Relint and by the home university.</p>
<p>Changes to the Learning Agreement</p>	<p>Once classes have started, students have approximately two weeks to make changes to the subjects they are enrolled in.</p> <p>How to proceed:</p> <ol style="list-style-type: none"> 1. Contact the academic coordinator at UIC Barcelona 2. If the academic coordinator at UIC Barcelona approves the changes, contact the academic coordinator at your home university. 3. If the academic coordinator at your home university approves the changes, the student must enter these changes in the “modifications” section in the Learning Agreement online. 4. Students must notify their coordinator by email of any changes made. <p>Students on the Erasmus mobility programme: see the document “OLA instructions for Erasmus incoming students”.</p> <p>Students on an Erasmus/work experience/bilateral agreement/visitor/SICUE mobility programme: see the document “How to prepare your L.A. in Relint 3.0”</p> <p>We will let you know the deadline when you arrive.</p> <p>After the deadline, no further changes to the Learning Agreement will be accepted.</p>
<p>Attendance</p>	<p>Attendance is mandatory. Absences must be justified. Students with less than 50% attendance may be expelled from the course.</p>
<p>Exams</p>	<p>Exam dates will be published during each semester.</p> <p>In the first semester, the final exam period for 1st and 2nd year subjects will be in January, while the exam period for 3rd and 4th year subjects will be in December.</p> <p>In the second semester, the final exam period will be in May-June for all courses.</p> <p>Exam dates cannot be changed, unless there is a medical justification. To change any official exam at UIC Barcelona (including resit exams), students must:</p> <ol style="list-style-type: none"> 1. Send a formal request to the faculty secretary prior to the date of the exam. 2. If the secretary approves the request, this

	<p>decision must be confirmed by the lecturer for the subject at UIC Barcelona.</p> <p>If exam dates overlap, students must inform the faculty secretary via an official form, giving at least two weeks notice, so that a solution can be found. Otherwise, students will not be able to take one of the exams.</p> <p>Only in very specific cases can student absence be justified. The faculty secretary must be informed via an official form in advance of any absence.</p> <p>Absence at an exam is equivalent to not showing up. Copying an exam will be sanctioned with a score of zero.</p> <p>For more detailed information, students should consult UIC Barcelona internal guidelines and the assessment process for each subject.</p>
<p>How to process complaints/applications</p>	<p>All applications will be processed by the faculty secretary. Before making an application, we recommend talking to your coordinator and the International Relations service.</p>
<p>Tuition payments for exchange students</p>	<p>Exchange students will have to pay tuition fees to UIC Barcelona. Payment will be made as soon as the student arrives at UIC Barcelona and has enrolled their Learning Agreement and any changes they want to make.</p> <p>Students must contact the faculty secretary to request an enrolment form and instructions on how to pay tuition. These documents can be downloaded from the intranet. Only one payment is allowed, via bank transfer or credit card. Tuition cannot be paid in instalments.</p> <p>If students want to take subjects from several faculties, they must get the corresponding enrolment forms from each faculty.</p> <p>The price for 1 ECTS credit in 2021-2022 is: Subjects taught in Spanish €170/ECTS Subjects taught in English €180/ECTS</p>
<p>Teaching Models</p>	<p>UIC Barcelona is a face-to-face university. In the case that the pandemic does not allow us to continue with 100% face-to-face classes, we will offer other teaching models:</p> <p>Online Model: 100% online teaching.</p> <p>Blended model: Teaching will be offered online in real-time, with some students in the classroom and some students studying from home.</p>

Subject options for 2021-2022: SEMESTER 2

Language: when two languages are marked, it means there are two groups. Choose the language to choose the group

ECTS 1st - 4th Year = 10 hours

Code	Name	Semester	ECTS credits	Language	Exam	Teaching model
2nd Year Subjects						
08266	Accounting II	Sem.2	6	Spanish or English	May/June	In-person
10305	Accounting III	Sem.2	3	Spanish or English	May/June	In-person
08267	Financial Management I	Sem.2	6	Spanish or English	May/June	In-person
10315	Spanish Economy	Sem.2	3	Spanish or English	May/June	In-person
10338	World Economics	Sem.2	3	Spanish or English	May/June	In-person
08271	Statistics II	Sem.2	3	Spanish or English	May/June	In-person
2nd Year Electives						
12341	Positive Psychology	Sem. 2	3	Spanish	May/June	In-person
13445	Social Entrepreneurship and Impact Investment	Sem.2	6	English	May/June	In-person
3rd Year Electives						
13444	Financial and Banking Analysis	Sem.2	6	Spanish	May/June	In-person
13450	Management by Missions	Sem.2	3	Spanish	May/June	In-person
12342	Family Business	Sem.2	3	English	May/June	In-person
09316	Business Advertising	Sem.2	3	English	May/June	In-person
13852	Marketing Research	Sem.2	6	English	May/June	In-person
13853	Retail & Global Marketing	Sem.2	6	English	May/June	In-person
10289	Online Marketing	Sem.2	3	English	May/June	In-person
13849	Advanced Excel and Data Visualisation	Sem.2	6	Spanish	May/June	In-person

*Some subjects may finish mid-semester. In this case, the final exam will be in March.