

OUTGOING MOBILITY POLICY

School of Architecture

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I. Eligibility criteria

In order to apply for a place in a mobility programme, whether Erasmus+, SICUE or bilateral agreement, all students of the School of Architecture must meet the following requirements:

- A.** Failed subjects cannot be taken abroad.
- B.** Follow all the procedures established by International Relations to apply through the RELINT 3.0 programme.

II. Place assignment criteria

In order to participate in a mobility programme, whether Erasmus+, SICUE or bilateral agreement, students must meet the following requirements.

- A. Place assignment** is carried out through a merit competition, adding the points earned in each of the following categories:
 1. Academic record
 2. Number of available places
 3. Other (academic merits, suitability of destination, language, etc.)
 4. Meet the requirements established by the host university. Please note that host universities reserve the right to establish their own admission criteria for certain subjects or programmes and may require that candidate students demonstrate competence and/or a certain language level to access those subjects or programmes.

In cases where two or more students have the same number of points, other requirements will be assessed prior to assigning a place, such as the suitability of the host university for a particular degree.

As explained in the previous section, it is possible to do two one-semester stays in two different courses. In these specific cases, the following issues shall be

considered:

1. These two stays must be carried **out in different locations** and, if possible, under different mobility programmes (Erasmus+, SICUE or bilateral agreement).
2. In the process of assigning host universities, priority will always be given to students who have not yet participated in a mobility programme.

B. Special cases: shared places

- A) In the case of places shared with other UIC Barcelona degree programmes, the common criteria for all faculties will be applied.

C. Special cases: double degree programmes

Not applicable in Architecture

D. Criteria for participation in the Berkeley Call:

- a) When can students participate?

As from the summer after completing the 3rd year course and thereafter.

- b) Requirements

The best candidates will be chosen based on academic record as well as other merits. All the optional subjects to be taken to complete the degree programme can be validated (12ECTS).

E. Parallel applications:

- a) Parallel applications will not be accepted.

After the record closes for the second call of the current academic year, each student with an assigned place must make sure they still meet the academic or traineeship rules for their degree to participate in the mobility programme (specifically, have no failed subjects when the second call record closes or the criteria established in this regard by each faculty). If the student no longer meets the requirements, they must contact the

academic mobility coordinator to determine if eventually they will be able to participate in the mobility programme in the next course. Although the responsibility lies with the student, the faculty/degree programme can also contact the student should they become aware that the student does not meet the requirements.

III. Time-related conditions of the stay

Erasmus+, SICUE or bilateral agreement:

A. Students will be able to participate in an exchange stay as from the 2nd semester of the 2nd year.

B. Mobility stays may be for a maximum of 1 to 2 semesters.

C. Instructions for students studying a **Double Degree (Belgrano)**:

Students in a double degree programme with Belgrano may apply for the mobility programme during their 4th year, once all 1st to 4th year subjects have been completed.

IV. Learning Agreements Management

The Learning Agreement (LA) is the curriculum document at the host university where the validations with UIC Barcelona subjects are listed. The RELINT 3.0 platform or OLA platform is used for this and it must be signed by the student, the UIC Barcelona coordinator and the host university coordinator.

Students who are going to participate in a mobility exchange programme, and who already have an assigned place, must set up their curriculum before they travel to the host university. To do this, they will have to make a Learning Agreement proposal based on host university sources and propose a meeting to the School of Architecture's OUT mobility coordinator. This academic agreement, understood as a contract between the student and the Faculty, establishes the guidelines that will be followed when validating the UIC subjects with the subjects studied abroad.

The deadline for creating the Learning Agreement is set by the host university.

A. Subject changes. Once the student is in the host country, should any changes need to be made to their Learning Agreement, they must make these changes within the time limit set by the university where they are located. The reasons for which subject changes may be requested are as follows:

1. Language difficulties that hinder classes from being followed normally.
2. Repetition of contents (content previously studied by the student at UIC).
3. Schedule overlaps, or other administrative-type complications.
4. The planned subject is not offered.

However, before any changes can be made, the student **must first consult with their Mobility Coordinator at UIC**. If not, they take the risk that the new subject will not be validated when they return.

Only a one proposal that reflects all the final changes in the official document is allowed, and once it is signed and stamped by the Mobility Coordinator of the Faculty of Architecture, the student must submit it to the host university for signing.

V. Recognition of marks

After receiving the official academic certificate (academic transcript) from the host university, the faculty will validate the student's marks according to the following:

- (a) List of subjects specified in the Learning Agreement;
- (b) Table of equivalences established by the Ministry of Education, according to the evaluation systems in each country; and

(c) Guidelines marked on the academic certificate by the host university, if any.

If a student fails a subject abroad, they may opt to resit the exam, if the host university allows it. This usually means that the student will have to go back to the foreign country. Resitting an exam remotely will only be possible if the host university offers it. If the student were to fail again, or if the subject could not be retaken, those subjects that were to be validated at UIC would be marked as failed, and would have to be taken the next academic year at the UIC.

A. Distinctions

If the student obtains a qualification equivalent to a Distinction at the host university, the same qualification recognition will be maintained at UIC.

B. Validation of non-numeric marks

When a subject to be validated is approved, but has a non-numeric mark, the average of the other numeric marks obtained at the host university will be assigned as the score.

VI. Cancelled places

Once the place has been accepted and the nomination period has ended, when the student has already started to process their enrolment at the host university, the assigned place can only be rejected or cancelled if there is a compelling reason (serious health issues, unexpected financial issues, failed exam in second sitting, did not obtain the required linguistic certificate).

VII. Other relevant issues

Contact

Mobility Coordinator: Marta Benages (martabenages@uic.es) Contact person for mobility-related academic issues. Learning Agreement Supervisor.

Responsible for recognition of marks.

Academic Secretary: Ruth Reyes (rreyes@uic.es)

International Student Service in the secretary office.

Preparation of Personal Academic Transcripts upon request from the student.

International Relations: (exchange.bcn@uic.es)

International Mobility Management.

International Student Service.