Department of
International Relations

Barcelona University

2027–2028 Erasmus+ traineeships call for applications: master's and doctoral students, extracurricular undergraduate placements and recent graduates

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Updated October 2026

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1. Objective

The main objective of international mobility through an academic exchange programme is to help students improve their educational, linguistic and cultural competences by learning in other countries. Time abroad requires them to develop skills related to commitment, adaptation, flexibility and cultural immersion, which increase their employability and offer students a global and comprehensive outlook.

2. Presentation and requirements

This mobility programme is promoted by the Spanish Service for the Internationalisation of Education (SEPIE), with funding from the European Union (EU), and adhering to the principles of the ECHE Charter. The companies can be public or private[1].

[1] EU offices, Spanish diplomatic delegations in Europe and organisations that manage EU programmes, such as national agencies are excluded (to avoid potential conflicts of interest or shared funding).

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This call is intended for students enrolled in official programmes at UIC (bachelor's, master's or doctoral level) who are applying to participate in the Erasmus+ traineeship programme and fall into one of the following categories:

1. For undergraduate students:
    a. Extracurricular traineeships
    b. Newly-graduated traineeships (RT)

2. For official master's and doctoral students, as long as the programme permits:
    a. Curricular traineeships (if the programme allows)
    b. Extracurricular traineeships
    c. Newly-graduated traineeships (RT)

Click here for more information.

Students must be enrolled at UIC during the year in which they submit a mobility application. They must also be enrolled at UIC during the mobility period (except in the case of Erasmus+ recent graduates).

This call for applications is intended for applicants interested in taking part in a mobility programme during the 2027–2028 academic year, with the exception of recent graduates, who may do a traineeship within 12 months of graduation. Students interested in doing a traineeship as a recent graduate should inform the International Relations Service before the submission of exam records.

Students will be responsible for following and complying with the instructions and deadlines provided by their degree programme, the International Relations Service and the host institution/company at all times throughout the process.

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Students must meet the work placement criteria and requirements set by their faculty when it comes to curricular work placements. For more information, contact the work placement coordinator for each degree programme.

3. Mobility placement duration

1. Each student will be able to enjoy a maximum mobility stay of 12 months in each degree programme[2]. This maximum duration is subject to the criteria of each programme.

    a. With the exception of: Architecture, Medicine and Dentistry, which will be 24 months.

4. Destinations

Students are responsible for finding the centre where the traineeship will take place. To do so, they may use the following tools: Agreement finder (traineeship information only available for some degrees), online platforms, Alumni & Career service at UIC, or by consulting their degree traineeship coordinator.

5. Financial aid

All the grants mentioned here are mutually compatible.

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[2] Higher education is divided into three stages: bachelor's degree, master's degree, doctoral degree.

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5.1 Erasmus+ grants

5.1.1. General information

1. See list of eligible countries (Annex I).
2. See details of the Erasmus+ grant amounts on the web.
3. The awarding of this grant is contingent upon UIC receiving Erasmus from the National Agency: this usually occurs during the summer.
4. The minimum duration of mobility placement in another country is two months (60 days).
5. The total length of the mobility period, including any previous Erasmus+ mobility periods, may not exceed 12 months in one single stage of education[3].
    a. With the exception of: Architecture, Medicine and Dentistry, which will be 24 months.
6. International Relations will confirm the maximum funding available for study and work placements.
    a. Contingent on the remaining funds, the periods financed may be:
        i. for work placements: between a minimum of 2 months up to a maximum of 3 months, although the mobility stay may have a longer duration.
    b. Exceptional situations: if the funding received by the National Erasmus Agency is less than the amount requested by UIC, the student's grant may support fewer months than the maximum funding, as the funds must be divided equally among all students.
    c. Moreover, if there are any leftover funds remaining in the mobility budget during the academic year, in accordance with indications from the National Erasmus Agency, consideration may be given to funding a longer period.

[3] Higher education is divided into three stages: bachelor's degree, master's degree, doctoral degree.

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7. UIC will pay the grant in accordance with the bank details provided in the grant agreement.
8. If there is a limited number of grants, priority shall be given to:
    a. Applications submitted before the deadline.
    b. Applications from students who have not yet done a mobility stay while studying at UIC.
    c. Applications with a confirmed destination or centre (for traineeships).
    d. Applications from candidates with the best academic record.
9. If the student is a foreign national, they may undertake their placement in their country of origin.
10. Erasmus+ grants are compatible with possible remuneration from the host institution.

5.1.2 Studies or traineeships in programme countries

1. After the assignment of a place to an Erasmus+ programme destination, the International Relations department will be able to confirm that the student is eligible for an Erasmus+ grant (depending on the remaining funds that the EU has allocated to the University), which will be subject in any case to:
    a. Hold a valid Spanish national identity card (DNI) or foreign identity card (NIE) throughout the mobility period.
        i. A passport is not a valid document in this case.
    b. Submit their mobility application and all other paperwork and information requested by the International Relations Service within the deadlines.
    c. Students are responsible for securing the required documents. Failure to comply with their obligations as participants may result in withdrawal of the student's grant and the return of the amount received.

2. "Zero grant": All Erasmus+ mobility students who, for budget reasons, do not receive funding will be considered zero grant Erasmus+ mobility students. Nonetheless, the

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participants will benefit from Erasmus+ student status and must comply with all requirements and obligations described in the terms and conditions of the call.

3. Ask the International Relations team about travel funding support.

5.1.2.1 Combined mobility and other cases

1. If the student applies for two Erasmus+ mobilities for the same academic year, they can receive the Erasmus+ grant only for one of the mobilities, whether it is for studies and/or for curricular, extracurricular or newly graduated traineeships. They will only be able to access a second grant for the next mobility if funding is available.
2. If the student does part of their mobility online while physically in Spain, no funding will be given for this period.

5.1.3 Grants for students with special needs or fewer opportunities

The aim of the Erasmus+ programme is to promote equity and inclusion by facilitating access for all participants. A participant with fewer opportunities is a potential participant whose individual physical and/or mental health, social, cultural and/or economic circumstances would prevent them from taking part in the project or mobility activity without additional financial support. These participants may be entitled to an additional grant covering any additional costs of their participation in mobility activities.

Click here for information about situations resulting in fewer opportunities and to find out about the documents required. The documentation required to certify a person as a participant with fewer opportunities must be issued by an entity within the state administration (at the corresponding level) or, where applicable, a qualified professional. Participants with fewer opportunities will be required to submit documentary proof of their situation to the institutions when established internally as part of their traineeship assignment processes.

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5.2 Santander Scholarship

Only applies to master's degree curricular work placements.

The eligibility requirements for these grants will be published on the Banco Santander webpage once the call has opened.

5.3 Mobint Grant

Only applies to master's degree curricular work placements.

The requirements for the application and awarding of these grants will be published on the website of the Catalan government once the call for AGAUR-MOBINT has been opened.

5.4 SEMP Grant (Switzerland)

Swiss-European Mobility Programme:

1. Funds managed by universities in Switzerland.
2. To be eligible for this grant, students must have an assigned mobility place with academic recognition at one of the Swiss universities that take part in this grant programme.
3. The university in question will inform students about this option and all necessary arrangements.

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6. Enrolment and other fees

The student must be enrolled in UIC when requesting this mobility, even if they are undertaking the stay as a new graduate.

All students enrolled at UIC during their mobility period who are recipients of discounts or special support (such as for large families, functional diversity, the excellence scholarship or others) will continue to receive these benefits throughout the entire duration of their mobility.

The student will be responsible for covering the costs of accommodation, meals, travel, visa, insurance and other personal expenses, as well as, in some cases, administrative fees or costs related to academic equipment or materials at the host institution or company.

Students undertaking placements should be aware that, in some destinations, they may be considered employees rather than students, which may affect administrative procedures and matters such as accommodation or transport.

The Department of Foreign Action and Open Government of the Government of Catalonia has produced manuals containing very useful information regarding bureaucratic procedures, visas, documentation, healthcare, accommodation and many other topics. Click on this link and enter the relevant delegation to view all available documentation.

7. Insurance

Before undertaking a mobility placement, the student must provide proof of insurance for the duration of their stay.

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It is **compulsory**[4] to take out insurance with OnCampus, leader in travel assistance insurance for students undertaking study placements abroad. This policy offers one of the most competitive prices on the market and meets all the minimum requirements stipulated by UIC.

- Accidents
- Travel assistance
- Medical assistance
- Civil liability

8. Application process

1. Individuals interested in participating in the programme described in this call must submit their application via the **online form**.

2. Once the International Relations office receives the application submitted via the form, it will review the available funding and contact the student by email with the resolution and the documents to be completed, if applicable.

Incomplete applications will be discarded and funding availability for such mobility placements cannot be guaranteed until the application has been amended and validated accordingly.

[4] Exemption from taking out this insurance will only be accepted in cases of force majeure.
E.g.: if the host university or company where the mobility placement is carried out requires the student to take out its own insurance policy. In such cases, the student must complete and submit a formal request along with the policy that has been taken out, so that the case can be assessed.

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Important note

At the end of the academic year, the National Erasmus Agency (SEPIE) informs us of the number of grants allocated to UIC. As of that moment, we will inform the applicants whether or not they have been awarded an Erasmus+ traineeship grant, based on the order in which placement confirmations are received.

If there is a limited number of grants, priority shall be given to:

1. Applications from students with a confirmed destination who have not yet done an Erasmus+ mobility stay while studying at UIC.
2. Applications with a confirmed destination.

9. Call dates

Deadline for registration: There is no specific deadline for applying for a mobility placement; however, it is recommended that students inform the International Relations Office at the beginning of the academic year or, alternatively, as early as possible, due to the limitations on grants described in point 8.

10. Acceptance/rejection of the places

If, at any time during the process, the student is no longer interested in receiving the grant for which they applied, they must inform the International Relations Service as soon as possible.

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Students are advised not to book tickets, accommodation, etc. before receiving the acceptance letter from the host institution. If students want to prepare for their trip in advance, we recommend they take out cancellation insurance.

11. Other special requests

Students should bear in mind that any request made outside the established deadlines, or due to special circumstances not covered by the regulations, must be submitted by contacting the International Relations Service. International Relations will inform the student how to submit their request, either via formal application or email notification, depending on the case. The protocol for formal requests and special cases is available in the section on incident management.

12. Contact

- **International Relations, Barcelona Campus: exchange.bcn@uic.es**
- **International Relations, Sant Cugat Campus: exchange.scu@uic.es**

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Annex 1: Countries eligible for mobility funded by an Erasmus+ grant

Link to the official website of the European Commission for more information.

Germany
Austria
Belgium
Bulgaria
Cyprus
Croatia
Denmark
Slovakia
Slovenia
Estonia
Finland
France
Greece
Hungary
Ireland
Iceland
Italy
Latvia
Liechtenstein
Lithuania
Luxembourg
Malta

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Norway
The Netherlands
Poland
Portugal
The Czech Republic
The Republic of North Macedonia
Romania
Serbia
Sweden
Turkey

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Annex II: Incident management for outgoing students

This annex outlines the procedures to be followed for any late or exceptional requests made by outgoing UIC students in relation to their mobility placement.

Students should be aware that a favourable outcome cannot always be guaranteed, although all requests will be carefully reviewed.

There are five types of incidents:

1. Request for mobility after the deadline
2. Cancelling the mobility placement after the deadline
3. Change of destination
4. Change of period
5. Exemption from contracting OnCampus insurance

Legend:

- IR = International Relations Service
- AMC = Academic Mobility Coordinator
- *Force majeure* = cases where the student will not be able to stay at the assigned destination and/or during the assigned period for *force majeure* reasons. Examples include natural disasters, political or social instability in the host country, official travel advisories, cancellation of all exchanges by the host university, inability to validate subjects, medical conditions, etc. Cases of this nature are handled in order of receipt and the student's academic record will not be taken into account when assigning a new destination or period.

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1. Request for mobility after the deadline

Applications may be admitted past the established deadline for duly justified reasons. Each case will be assessed individually.

1. **Students must use the official petition template.**
2. Template available on Moodle
3. The student must complete the application requesting a late mobility placement and send it by email to IR.
4. IR will forward the application to the AMC.
5. The application will be reviewed by the Faculty Board. The faculty will inform IR of the decision.
6. IR will communicate the decision to the student.
    i. For study and work placement mobilities with an agreement: if the response is favourable, IR will provide a list of available destinations and the student must choose one as soon as possible.
    ii. For work placement mobilities (without an agreement): if the response is favourable and the Erasmus+ destination is confirmed, available funding will be reviewed to determine whether the mobility can be financed.
7. IR will nominate the student to the host university.

Only eligible destinations may be requested in the call, more specifically:

- It will not be possible to apply for a place in an agreement signed after the application deadline (see the calendar in the call for applications).
- It will not be possible to apply for a destination where there are no more vacancies.

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- It is important to bear in mind that each destination has its own deadlines; therefore, it will not be possible to apply for a destination whose nomination or application period has already closed.

2. Cancelling the mobility placement after the deadline

Applicable in cases where students cancel after the acceptance/rejection period.

1. **The student must inform IR by email.**
2. IR will carry out the necessary procedures with the host university.
3. IR will inform the faculty.

Students are asked to be responsible when making their decision, as it will directly affect their peers.

It is the student's responsibility to review and comply with the cancellation policy outlined in the mobility regulations for their degree programme.

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3. Change of destination (only in cases of force majeure)

1. The student must inform IR by email as soon as they become aware of the situation and, where applicable, amend the relevant documentation.

4. Change of period (only in cases of force majeure)

1. **The student must inform IR by email as soon as they become aware of the situation*.**

*Please note that some degree programmes only allow mobility during a specific semester. In these cases, a change of period will not be possible, even in cases of force majeure.

5. Exemption from contracting OnCampus insurance

In exceptional cases, for example, if the host university requires students to purchase a specific insurance policy, the student will not be required to purchase the OnCampus insurance.

1. **Students must use the official petition template.**
2. The template is available on Moodle.
3. The student must complete the application and submit it to IR.
4. IR will assess the possibility of granting an exemption from the OnCampus insurance requirement and will inform the student of the decision.
5. The student must then send the policy and the documentation for the contracted insurance to IR by email.